



ELECTRIC UTILITY COMMISSION
REGULAR MEETING MINUTES – Approved Feb. 27, 2012
JANUARY 23, 2012

The Electric Utility Commission (EUC) convened in a regular meeting in the Shudde Fath Conference Room at 721 Barton Springs Road in Austin, Texas.

1. **CALL TO ORDER** – Phillip Schmandt called the meeting to order at 6:00 p.m.
Commissioners in attendance: Phillip Schmandt, Chair; Linda Shaw, Vice Chair; Gary ‘Bernie’ Bernfeld, Barbara Day, Shudde Fath, Stephen Smaha and Dr. Michael Webber.
Staff in attendance: Larry Weis, Cheryl Mele, Kerry Overton, Elaine Hart, Andy Perny, Ann Little, David Wood, Pat Alba, Jackie Sargent, Mark Dreyfus, Jim Collins, Kerri Davis, Elaine Kelly Diaz, Richard Morgan, David Kutach, Jeff Vice, Chris Smith, Patricia Alofsin, Steve Leinweber, and Matt Russell of Austin Energy; and Rosemary Ledesma of the Purchasing Department.
2. **APPROVAL OF MINUTES** – Approve minutes of the December 19, 2011 regular meeting.
Motion to approve minutes, as corrected, by Commissioner Bernfeld, seconded by Commissioner Smaha, passed on a vote of 7-0. The correction, as suggested by Commissioner Day, was to include the following language on Item 23, the Budget Billing Program briefing: “Chair Schmandt and Commissioner Day reported that Council members Riley and Tovo had received complaints of incorrect bills and higher bills.”
3. **CITIZEN COMMUNICATIONS: GENERAL** Carol Biedrzycki spoke regarding problems associated with the billing system and regarding auto enrollment in the Customer Assistance Program or CAP. (Larry Weis, General Manager, told Commissioners that Austin Energy would prepare a report on the billing system prior to the next meeting.) Jim VonWolske spoke regarding the utility’s finances.

NEW BUSINESS – CONSENT ITEMS

4. Authorize award and execution of a 36-month requirements service agreement with GG'S CONSTRUCTION, Austin, TX, (MBE-FH), to provide painting services in an estimated amount not to exceed \$2,548,000, with three 12-month extension options in estimated amounts not to exceed \$1,209,600 for the first extension option, \$1,451,520 for the second extension option, and \$1,741,824 for the third extension option, for a total estimated contract amount not to exceed \$6,950,944. (Shared among City departments; AE’s share is \$90,000 for FY 2012.) **Motion to approve by Chair Schmandt, seconded by Commissioner Bernfeld, passed on a vote of 7-0.**
5. Authorize award and execution of a 24-month requirements service contract with AMERICAN FACILITY SERVICES to provide janitorial services in an estimated amount not to exceed \$1,057,024, with three 12 month extension options in an estimated amounts not to exceed \$581,363 for the first extension option, \$634,214 for the second extension option and \$687,066 for the third extension option, for a total estimated contract amount not to exceed \$ 2,959,667. **Motion to approve by Chair Schmandt, seconded by Commissioner Bernfeld, passed on a vote of 7-0.**

6. Authorize award and execution of a 24-month requirements supply contract with TECHLINE, INC., Austin, TX, for the purchase of precast concrete manholes for Austin Energy in an estimated amount not to exceed \$461,730 with three 12-month extension options in an estimated amount not to exceed \$230,865 per extension option, for a total estimated contract amount not to exceed \$1,154,325. **Motion to approve on consent by Chair Schmandt, seconded by Commissioner Webber, passed on a vote of 7-0.**
7. Authorize award and execution of a supply contract with NATIONAL ELECTRICAL SYSTEMS, INC., Boonville, NY, for the purchase of potential transformers for Austin Energy in an amount not-to-exceed \$200,640. **Motion to approve on consent by Chair Schmandt, seconded by Commissioner Webber, passed on a vote of 7-0.**
8. Authorize award and execution of a 60-month service contract with RUSSELECTRIC, Hingham, MA, for preventative and corrective maintenance of the main switchgear and related breakers for a total estimated contract amount not to exceed \$150,078. **Motion to approve by Chair Schmandt, seconded by Commissioner Bernfeld, passed on a vote of 7-0.**
9. Authorize award, negotiation, and execution of a contract with SAIC ENERGY, ENVIRONMENTAL & INFRASTRUCTURE, LLC, Hendersonville, TN, KEMA, INC., Burlington, MA, and GOOD COMPANY ASSOCIATES, INC., Austin, TX, or one of the other qualified offerors to RFP No. TVN0018, to provide electric vehicle infrastructure consulting services in an amount not to exceed \$305,000 each and combined. **Motion to approve by Chair Schmandt, seconded by Commissioner Bernfeld, passed on a vote of 7-0.**
10. Authorize issuance of a rebate to CWS Apartment Homes LP for energy efficiency improvements at The Marquis at Barton Creek Apartments, 2716 Barton Creek Blvd., Austin, Texas, in an amount not to exceed \$113,200. **Motion to approve by Chair Schmandt, seconded by Commissioner Smaha, passed on a vote of 6-0-1 with Commissioner Day abstaining.**
11. Authorize issuance of a rebate to IMT Capital Monterey Ranch LP for energy efficiency improvements at the IMT Monterey Ranch Apartments, 4701 Staggerbrush, Austin, Texas, in an amount not to exceed \$143,919. **Motion to approve on consent by Chair Schmandt, seconded by Commissioner Webber, passed on a vote of 7-0.**
12. Authorize issuance of a rebate to CWS Apartment Homes LP for energy efficiency improvements at Northwest Hills Apartments, 3600 Greystone Dr., Austin, Texas, in an amount not to exceed \$91,620. **Motion to approve on consent by Chair Schmandt, seconded by Commissioner Webber, passed on a vote of 7-0.**

NEW BUSINESS – DISCUSSION

13. Discussion of Annual Internal Review and Report required of Boards and Commissions per Section 2-1-46 of the City Code. The Commission formed a Working Group composed of Commissioners Smaha and Webber to create a draft report for the Commission's review in February and for final review in March. The report is due to the City Clerk on March 31, 2012.

STAFF REPORTS AND BRIEFINGS

14. Report on the EPA's Mercury and Air Toxics Standards (MATS) by Matt Russell, Environmental Policy Program Manager. Commissioners requested a follow up report once assessments are completed.
15. Update and discussion regarding the electric rate review process by Larry Weis, General Manager; Ann Little, Acting Sr. VP for Finance & Corporate Services; and Mark Dreyfus, Director of Regulatory & Government Affairs.

FUTURE AGENDA ITEMS

16. Request agenda items including information related to the Upcoming Procurements Report
Commissioners requested reports or briefings on the following topics: new billing system, fuel charge increase, rate review process, ERCOT load balancing, and a review of financial policies. Commissioners requested reports on the billing system and the fuel charge increase in February.
17. **ADJOURN** – Chair Schmandt adjourned the meeting at 7:37 p.m. without objection.